

Minutes of Meeting

The Annual Meeting of the Housing Authority of the City of Norwalk held Wednesday July 6, 2016 at 5:00 PM.

PLACE: **Leroy Downs**
 26 Monroe Street
 Norwalk, CT 06854

PRESENT: Cesar Ramirez, Chairman
 Jeffrey Ingraham Vice Chairman
 Brenda Penn-Williams, Commissioner
 Deidra Davis, Treasurer
 Lisa Nuzzo, Commissioner

ATTENDING: Curtis O. Law, Executive Director
 Candace E. Mayer, Deputy Director
 Thomas Hickey, Finance Director
 Kras Carlucci, Director of Housing Operations
 Greg Lickwola, Construction Manager
 Tom Ivers, Choice Neighborhood Director
 Donna Lattarulo, Legal Counsel
 Eva Erlich, Trinity Financial
 Enrique, Bellido, Trinity Financial
 Jude Jean Pierre, Rushmore Consulting
 Rev Albert Dancy, Rushmore Consulting

Meeting began at 5:00 P.M.

Roll call was taken.

Donna Lattarulo took the gavel for the Nomination of Board Officers.

13-70 Commissioner Davis moved to:

Reinstate existing Board Officers for another term.

Commissioner Penn-Williams seconded the motion.

ACTION

AYES

NAYES

Commissioner Ramirez
Commissioner Penn-Williams
Commissioner Ingraham
Commissioner Davis

All in Favor.

Motion was carried.

Eva Erlich, Trinity Financial, presented Washington Village Phase One Development RFP/Q for General Contractor Services. Norwalk Housing Section 3 residents will be given hiring priority during Washington Village Phase One Construction. Following the General Contractor selection, Chairman Ramirez suggested a sponsoring a bilingual community meeting promoting employment opportunities.

Commissioners discussed Cedar Court Utilities.

Discussion of Colonial Village Redevelopment was tabled.

Old Business:

13-71 Commissioner Ingraham moved to approve:

- b. HUD mandated changes to Admissions and Continued Occupancy Program (ACOP), Administrative Plan and Grievance Procedures.

Commissioner Davis seconded the motion

ACTION

AYES

NAYES

Commissioner Ramirez
Commissioner Penn-Williams
Commissioner Ingraham
Commissioner Davis

All in Favor.

Motion was carried.

Commissioners tabled:

- a. Updated Parking Plan

Information regarding Roodner Court Parking improvements was presented. Greg Lickwola stated this construction should take about 90 day. Commissioners also discussed the need to update parking lot signage including additional signs stating *Resident Parking by Permit Only*.

New Business:

13-72 Commissioner Ingraham moved to approve:

- a. Colonial Village Management Plan .
- b. Award Contract in the amount of \$331,460 for replacement of roofs at Roodner Court, to A-1 Siding & Windows LLC.
- c. Renew 2015 Community Development Block Grant Disaster Recovery (CDBG-DR) Program.
- d. Michael Crafter, Choice Neighborhood Education Coordinator, to attend 2 three credit Graduate courses at Fairfield University for a cost of \$4,500.

Commissioner Davis seconded the motion.

ACTION

AYES

NAYES

Commissioner Ramirez
Commissioner Penn-Williams
Commissioner Ingraham
Commissioner Davis

All in Favor.

Motion was carried.

Addendum:

13-73 Commissioner Ingraham moved to approve:

- a. Staff and Commissioners to attend PHADA 2016 Legislative Forum, September 11-13, 2016 to be held at Washington Court Hotel, Washington D.C., at PHADA member cost of \$310 per person and Hotel room rates of \$219 plus tax if booked by August 10, 2016.
- b. Staff and Commissioners to attend the CONN-NAHRO 18th Annual Convention and Exhibition, August 28-31 at Mohegan Sun in Uncaseville, CT at a cost of Member cost of \$430 if registered by July 31, 2016 and room cost of \$159 per single/ double room if booked August 15, 2016.

Commissioner Penn-Williams seconded the motion.

ACTION

AYES

NAYES

Commissioner Ramirez
Commissioner Penn-Williams
Commissioner Ingraham
Commissioner Davis

All in Favor.

Motion was carried.

At 7:05

13-74 Commissioner Ingraham moved to adjourn to the Executive Session for personnel discussion.

Commissioner Davis seconded the motion.

ACTION

AYES

NAYES

Commissioner Ramirez
Commissioner Penn-Williams
Commissioner Ingraham
Commissioner Davis

All in Favor.

Motion was carried.

Commissioner Ingraham left at 7:12 PM

At 7:20 PM

Commissioners returned from the Executive Session.

13-75 Commissioner Penn-Williams moved to adjourn the meeting.

Commissioner Davis seconded the motion.

All in favor.

Meeting adjourned at 7:25 PM.

Respectfully Submitted,

Curtis O. Law
Executive Director

