



Notice of Meeting

Regular Meeting of the Board of Commissioners of the Housing Authority of the City of Norwalk will be held Wednesday at 5:30 PM March 21, 2018.

CESAR RAMIREZ
Chairman

JEFFREY INGRAHAM
Vice Chairman

SHERI BROWN
Treasurer

BRENDA PENN – WILLIAMS
Commissioner

RAHOUL DUPERVIL
Commissioner

CURTIS O. LAW
Executive Director

CANDACE E. MAYER
Deputy Director

LATTARULO LAW FIRM, LLC
General Counsel

Place: Central Offices
24 1/2 Monroe Street
Norwalk, CT 06854

1. Roll Call

2. Old Business:

Discussion and/or approval regarding the following:

- a. MINUTES of Meeting - September 20, October 10, October 18, November 15, Public Hearing December 11, December 15, 2017 and January 17 and 30, 2018 as set forth on attachment: Att: 1
- b. Treasurers Report July, August, September, October and November 2017 as set forth on attachment as set forth on attachment: Att: 2
- c. Bills and Communications September, October, November, December 2017 and January 2018 as set forth on attachment: Att: 3
- d. Admissions and Occupancy Report October November, December 2017 and January 2018 as set forth on attachment: Att: 4
- e. Maintenance Report October, November, December 2017 and January 2018 as set forth on attachment: Att: 5
- f. MOD Report October, November, December 2017 and January 2018 as set forth on attachment: Att: 6
- g. Education Report October/ November, December 2017 and January 2018 as set forth on attachment: Att: 7
- h. Washington Village Phase 2 Project Based Vouchers as set forth on attachment: Att: 8

Housing Authority of the City of Norwalk

P.O. Box 508, 24 1/2 Monroe Street, Norwalk, Connecticut 06856-0508
Phone 203-838-8471 • Fax 203-838-6535 • TDD/TYY 1-800-545-1833 ext. 437

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3. **New Business:**

- i. MINUTES of meeting – February 21, 2018 as set forth on attachment:
Att: 9
- j. Treasurers Report December 2017 as set forth on attachment;
Att: 10
- k. Bills and Communications February 2018 as set forth on attachment:
Att: 11
- l. Admissions and Occupancy Report February 2018 as set forth on attachment:
Att: 12
- m. Maintenance Report February 2018 as set forth on attachment:
Att: 13
- n. MOD Report February 2018 as set forth on attachment:
Att: 14
- o. Education Report February 2018 as set forth on attachment:
Att: 15
- p. **Executive Search Update**
- q. Resolution authorizing the Executive Director to perform such necessary, incidental and/or ancillary actions in connection with the construction of Washington Village Phase Two, including but not limited to the execution of a Ground Lease between the Authority and Trinity Washington Village, LP concerning the real property at Raymond and Day Streets, known as the Washington Village Housing Complex; and any and all other activities related thereto as set forth on the attachment.
Att: 16
- r. Federal Operating Budget FYE March 2018 as set forth on attachment:
Att: 17

All statutory and regulatory requirements met:

1. The PHA has sufficient operating reserves to meet the working capital needs of its developments;
2. Proposed budget expenditures are necessary to meet the efficient and economical operation of housing for serving low-income residents;
3. The budget indicates a source of funds adequate to cover all proposed expenditure;

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4. The PHA will comply with the wage rate requirement under 24 CFR 968.110(C) AND (F) and
 5. The PHA will comply with the requirements for access to records and audits under 24 CFR 968.110(i)
-
- s. Write-offs Vacated Accounts (FYE)Fiscal Year Ending 3/31/2018– \$ 47, 075.49/ Federal –\$ 26, 371.29, Colonial Village - \$ 1,198.13, School Street as set forth on attachment: Att: **18**
 - t. Update Norwalk Personnel Policy to include Social Media guidelines as set forth on the attachment: Att: **19**
 - u. Commissioners to attend July NAHRO Summer Conference – **Innovate 2018: IMAGINE**, to be held at the San Francisco Marriott Marquis Hotel July 27-29, 2018. Registration opens in late April 2018 as set forth on attachment: Att: **20**
 - v. Staff to attend Novogradac 2018 RAD (Rental Assistance Demonstration) Conference April 26-27 to be held at the Lowes Philadelphia Hotel 1200 Market St. Philadelphia PA, at early bird (April 4) registration price of \$575.00 / hotel price of \$209.00 plus tax as set forth on attachment: Att: **21**
 - w. Commissioners to attend PHADA's 2018 Annual Convention / Exhibition May 6-9, 2018 at the Hilton New Orleans Riverside in New Orleans Louisiana at a member registration price of \$465.00, room rate of \$199.00 per night and discounted parking rate of \$29.00 per night if Registration is made before April 5, 2018 as set forth on attachment: Att: **22**

Executive Session to discuss Legal Matters will be held during the meeting.

Respectfully Submitted,

 Curtis O. Law
 Executive Director / Secretary

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