

Minutes of Meeting

The Regular Meeting and Public Hearing of the Housing Authority of the City of Norwalk was held at 5:00 PM December 12, 2018.

PLACE: **CNI Offices
149 Water Street
Norwalk, CT 06854**

PRESENT: Cesar Ramirez, Chairman
Jeffrey Ingraham, Vice Chairman
Sheri M. Brown, Treasurer
Brenda Penn-Williams, Commissioner

ABSENT: Rahoul Dupervil, Commissioner

ATTENDING: Adam Bovilsky, Executive Director
Kara Capone, Development and Grants Director
Thomas Hickey, Finance Director
Tom Ivers, CNI Director
Patricia Marsden-Kish, Education Director
Greg Lickwola, Construction Manager
Guy Rocco, Director of Maintenance
Donna Lattarulo, Legal Counsel
Phil Mayfield, OKM & Associates
Joe Ryan, Dimeo Construction
Nichole Jefferson, Connecticut Workforce Initiative 2
Moe Ramos, Connecticut Workforce Initiative 2
Joseph Baez, Connecticut Workforce Initiative 2
Hope Redding, Connecticut Workforce Initiative 2
Dominique Baez, Connecticut Workforce Initiative 2
Lisa Muniz Wilson, Connecticut Workforce Initiative 2

Meeting opened at 5:09 PM

Adam Bovilsky recognized Chairman Cesar Ramirez. Chairman Ramirez opened the meeting and established the presence of a quorum. He noted Commissioner Dupervil was absent.

Report of the Secretary

Adam Bovilsky asked Nichole Jefferson of Connecticut Works Initiative 2 (CWI2) to present an update regarding Soundview Landing Phase II employment/training opportunities for Norwalk Housing Authority residents and Norwalk minority owned businesses. CWI2 assisted in identifying potential Norwalk Housing residents to participate in the construction workforce. Two applicants to date are equipped with necessary skills and prepared for the worksite. The remaining applicants require training. Adam Bovilsky has spoken in depth with CWI2 and anticipates expanding resident training opportunities. He stated a specific report regarding job training will be presented early 2019. Commissioners expressed a keen interest in job skill development.

As part of his Secretary's report Mr. Bovilsky introduced Joe Ryan of Dimeo construction. Joe stated Soundview Landing Phase II is proceeding and currently in the demolition/abatement phase. In February and March concrete is scheduled to be poured. Without unforeseen delays completion of framing, sheeting and interior finishing is planned the summer and fall of 2019.

At 5:35

15-69 Commissioner Brown moved to open the Public Hearing.

Commissioner Penn-Williams seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in Favor, Motion Carried.

Chairman Ramirez opened the meeting for public comments regarding the Fiscal Year 2019 PHA Plan. A member of the public, choosing not to identify himself, expressed concerns regarding lead abatement and asbestos removal. As there were no further public comments Commissioner Ramirez requested a motion to close the public hearing.

15-70 Commissioner Ingraham moved to close the Public Hearing.

Commissioner Penn-Williams seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in favor. Commissioners returned to the Regular meeting.

At 5:37

Commissioner Ingraham moved for a brief recess.

Commissioner Penn-Williams seconded the motion.

All in favor. Motion Carried.

At 5:43

The meeting resumed. Adam Bovilsky introduced new staff person Kara Capone as NHA's new Director of Grants and Development. Norwalk Housing will utilize Ms. Capone's background in writing and obtaining highly specialized Federal grants to increase revenue for both NHA and the Norwalk Housing Foundation.

Chairman Ramirez suggested the meeting move ahead with 2019 PHA Plan discussion. He turned the floor over to Phil Mayfield.

Mr. Mayfield stated Norwalk Housing received one written comment from the Norwalk Health Department supporting Norwalk Housing's decision to add No Vaping in its No Smoking policy. He then discussed the sex offender regulations. The 2019 plan reflects clear definition of rules regarding the Federal lifetime ban and all state sex offenders temporary ban plus 10 years.

15-71 Commissioner Penn-Williams moved to approve the Fiscal Year 2019 PHA Plan

Commissioner Ingraham seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in favor. Motion carried.

15-72 Commissioner Brown moved to approve Adam Bovilsky on NHAs behalf, to authorize routine PHA plan certifications.

Commissioner Penn-Williams seconded the motion.

Commissioner requested a copy of theses certifications.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All is favor. Motion carried.

15-73 Commissioner Ingraham moved to skip to agenda items r. s. & t.

Commissioner Brown seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All is favor. Motion carried.

15-74 Commissioner Brown moved to approve:

r. CNI Budget Revision

Commissioner Ingraham seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in favor. Motion carried.

15-75 Commissioner Brown moved to approve

s. Commissioners and Staff to attend the NERC-NAHRO Mid-Winter Conference February 3-6 to be held at Mohegan Sun Convention Center, Mohegan Sun Boulevard, Uncasville CT for a registration fee of \$450 and Room rates of \$149 plus taxes and fees (Breakfast brunch and buffets included)

Commissioner Ingraham seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in Favor. Motion Carried.

15-76 Commissioner Ingraham moved to adjourn to the Executive Session, item t., to discuss personnel matters.

Commissioner Brown seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in Favor. Commissioner adjourned to the Executive Session.

15-77 Commissioner Brown moved to adjourn the Executive Session.

Commissioner Ingraham seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in Favor. Commissioners returned to the Regular meeting.

At 6:59

15-78 Commissioner Ingraham moved to table all remaining items.

Commissioner Brown seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in favor. Motion carried.

15-79 Commissioner Brown moved to adjourn the meeting.

Commissioner Penn-Williams seconded the motion.

ACTION

AYES

Abstention

Commissioner Ramirez
Commissioner Ingraham
Commissioner Brown
Commissioner Penn-Williams

All in Favor.

The meeting adjourned at 7:05.

Respectfully submitted,

Adam Bovilsky
Executive Director/Secretary